



Brockton Redevelopment Authority
50 School Street, Brockton, MA 02301
Board of Directors Meeting
Wednesday, November 7, 2018 at 3:30 p.m.
Minutes

Board of Directors in Attendance: Phil Griffin, Eugene Marrow, Suzanne Fernandes and Richard Johnson

Staff: Robert Jenkins, Zaias Andrade, Emily Hall, Laura Chau, and Cindy Kong

Guest: Rob May, E.D. – Dept. of Planning & Economic Development

Welcome – Phil Griffin, Chairman

Meeting opened at 3:33PM and welcomed everyone.

Vote to approve minutes from Board Meeting on October 10, 2018. Suzanne Fernandes was not included in the minutes for attending the meeting. Eugene Marrow made a motion to add Suzanne Fernandes as an attendee for the meeting held on October 10, 2018. Richard Johnson seconded. All in favor.

Vote to approve Robert Jenkins, Emily Hall and Zaias Andrade to attend NCDA's Winter Legislative conference in Washington D.C. on January 22-25, 2019. Emily Hall presented a background for the upcoming NCDA Conference in Washington D.C. covering Advanced HOME & CDBG basics and other topics/updates. The budget falls in the \$5K range including flights, hotel stay, and conference fees. Eugene Marrow made a motion to approve Robert Jenkins, Emily Hall, and Zaias Andrade to attend NCDA's Winter Legislative conference in Washington D.C. on January 22-25, 2019. Suzanne Fernandes seconded. All in favor.

Staff update and program status:

- No updates for the HOME Program.
- CDBG: moving forward with hopes to complete 21 homeowner rehabilitations this fiscal year with current funding; applying for grants from local banks to increase funding amount for the program to assist more homeowners.
- LBPHC: there is an upcoming event "Child Care Safety" on Saturday, November 10, 2018, from 2-4PM at the Boys & Girls Club in Brockton. The 2018 Housing Expo event at the Brockton Westgate Mall had a great turnout. The lead program was exposed to the public and applications were handed to interested individuals and families. Always looking for ways to reach more homes in need of de-leading. Program has many numeric goals each quarter, due to contract issues in the beginning we are now behind on meeting the quarterly goals. By December 2018, the Lead Program must report completion of 18 de-leaded units. There is a probability of not meeting these units' deadline.

New Business: no new business.

Executive Session – Personnel

- a. Review and approval of increase in salary for two employees, as well as their new roles and responsibilities. Memorandum from Executive Director attached.
- b. Review and discuss amended contract for Executive Director

The open meeting was adjourned at 3:40PM. Eugene Marrow made a motion, Richard Johnson seconded. All in favor.

Prepared by: Emily Hall

Signed by: Phil Griffin, Chairman

Date