

Section 3

Application Instructions

City of Brockton HOME Investment Partnerships Program Rolling Application (subject to availability of funds)

The Brockton Redevelopment Authority, acting as lead agent for the City of Brockton, is seeking proposals for eligible activities (subject to availability of funding). HOME funding awards vary from year to year. HUD typically notifies the City of Brockton of its anticipated allocation during the first quarter of any given calendar year. Our award for FY2018 was \$572,662 which resulted in CHDO set aside of \$85,899.30.

In order for the City of Brockton to consider applications for funding, applicants should be advised of the following:

1. The HOME program is a federal program dedicated to the acquisition, rehabilitation, construction and/or development of affordable housing for low to moderate income individuals, families, the elderly, and people with special needs (see Appendix "G" for income limits). Therefore, applicants should detail, to the greatest extent possible, how their project will benefit low /moderate income families and how many affordable units will be produced. These and other factors outlined in this application will be factors considered in the application review process.
2. Applicants will be evaluated based the evaluation criteria referenced previously, and on how well they address the housing needs identified in the City of Brockton's Five Year Consolidated Plan and to the extent that they leverage other funding sources or collaborate with other agencies in the production of affordable housing.
3. Only those applications submitted for eligible activities in accordance with the governing regulations of the Code of Federal Regulations, Title 24, Part 92, Sections 92.205–92.209 (See Appendix "I") will be considered for funding.
4. Applications must be hand delivered or mailed to:

Brockton Redevelopment Authority
50 School Street, 2nd Floor
Brockton, MA 02301

All applicants must complete the standard HOME application for funding consideration. Applicants should submit two (2) printed copies of the application of which one (1) is a printed original signed by the applicant. At least 1 submittal should be on 3-hole punch, white paper (8 ½" x 11"). In addition one (1) electronic version (CD, DVD or Jump Drive) shall be included. If you are considering submitting an application for funding but are not sure if the project is eligible, you may contact the **Brockton Redevelopment Authority** for assistance 508-586-3887.